



Associate Corporate Counsel

Reports to: SVP, General Counsel

Classification: Exempt

We are searching for an Associate Corporate Counsel to join our legal team. The ideal candidate will be a corporate generalist with a strong contract drafting background. Optimally, the candidate will have experience with clinical trial agreements and corporate compliance. The candidate will need to be proactive, well-organized and able to work as part of a small legal department in a fast-paced environment. Prior experience with a life sciences company is desirable.

Summary:

The position will involve day-to-day management of the drafting and execution of clinical trial agreements, as well as other agreements associated with clinical trials. The position will also involve handling general corporate matters along with the rest of the legal team, particularly support with public company compliance and filings, and research and development-related agreements.

Essential Functions and Job Responsibilities:

- Draft and negotiate documents for varied corporate transactions, particularly clinical trial agreements and ICFs, as well as research and development related agreements
- Assist in corporate compliance programs
- Assist with general corporate matters, including public company securities filings
- Complete other responsibilities as assigned

Minimum Qualifications:

- 3-5 years of experience working on contracts, clinical trial agreements and general corporate matters
- Demonstrated experience proactively managing multiple tasks in a fast-paced environment
- Experience with intellectual property matters a plus
- In-house experience at a life sciences company preferred
- Some law firm experience desired
- Good organizational and communication skills required
- J.D. from an accredited law school
- Licensed to practice in California